Academic Coursework Activity Report
for Courses at Accredited Colleges and Universities

Note to participant:
This activity form must be submitted to the RID Approved Sponsor upon completion of the academic course.
A copy of the description of the course and the Institution's transcript or grade report should be attached. The Sponsor will file the paperwork online at www.rid.org for CEU processing at the RID national office.

CMP Participant Name (print):_____ RID Member #: _____

CMP Participant Address _____

CMP Participant Email _____ Phone #_____

CMP Participant Cycle End Date_____

Course Title: _____

Name of College or University_____

What is the number of credit hours assigned to the course? _____/semester or _____/quarter

Name of Approved Sponsor: Tennessee RID Heather R Lawson

RID Activity Number for this Academic Coursework:

___ ___ ___ ___.___ ___ ___ ___.___ ___ _____

Sponsor Code Month Year Ascending within month; Internal Code (optional)

To which CMP *Content Area* does this course apply? Professional Studies ○ General Studies ○

Course Start Date: _____ Course Completion Date: _____

Number of Continuing Education Credits* (CEUs) awarded to CMP participant: _____
(*1.5 CEU/credit based on a *Semester* session or 1.0 CEU/credit based on a *Quarter* session.

As a CMP participant, I certify that this academic coursework represents a valid and verifiable Continuing Education experience which exceeds routine employment responsibilities.

Signature of CMP Participant _____Date _____

As the CMP Approved Sponsor for this Academic Course activity, I have verified successful completion of the course and a grade of "C" (2.0 GPA) or better and the course was taken at a accredited institution recognized by the Council for Higher Education Accreditation (CHEA).

Signature of RID Approved Sponsor Administrator _____Date _____

Updated January 2008